



The Special Districts Association of Monterey County

The SDA of Monterey County will convene for our Regular Quarterly Meeting

Date: Tuesday, October 15, 2024

Time: 6:00 - 8:00 P.M.

Location: Spreckels Veterans' Memorial Building
90 Fifth Street, Spreckels

Dinner: Sandwiches, Chips and Drinks.

Cost: **\$40.00** per person

PLEASE BRING PAYMENT TO DINNER checks payable to
"The Special Districts Association of Monterey County"

RSVP: To Paula Riso at priso@mcwd.org
PLEASE RESPOND BY MONDAY, October 14, 2024

We encourage your District Directors, Commissioners and General Managers to attend.



AGENDA
REGULAR MEETING OF THE
SPECIAL DISTRICTS ASSOCIATION
OF MONTEREY COUNTY



Tuesday, October 15, 2024

1. – Call to Order, welcome, introductions: President Kathleen Lee
2. – Dinner
3. – Speaker:

Rupa Shah – Monterey County Auditor Controller
Topic: ERAF and the Implications to Special Districts in Monterey County

4. – Approval of Minutes from the July 16, 2024 meeting
5. – New/Old Business:

- a. Appoint Nominating Committee for 2025 Officers
- b. Update Bank Signatories for Checking Account
- c. Select Venue/Menu and Budget for Future Meetings

6. – Informational Reports:

- a. Legislative Chair Report – Vince Ferrante
- b. Finance Committee Chair Report – Ken Klemme
- c. CSDA Coastal Network 5 Representative Report – Vince Ferrante
- d. LAFCO Representative Report – Mary Ann Leffel, LAFCO Commissioner
- e. Other Reports –

7. – Members comments:

8. – Suggested topics and/or speakers for next agenda; next meeting date; location:

TBD

Tuesday, January 21, 2025, 6:00 pm

9. – Adjournment



DRAFT MINUTES OF THE
REGULAR MEETING
OF THE SPECIAL
DISTRICTS
ASSOCIATION OF
MONTEREY COUNTY



California Special
Districts Association
Districts Stronger Together

Tuesday, July 16, 2024

1. – Call to Order, welcome, introductions: President Kathleen Lee

President Kathleen Lee welcomed all, opened the meeting and asked everyone in attendance to introduce themselves.

2. – Dinner

3. – Speaker: Sonia De La Rosa, Monterey County Administrative Officer

Sonia M. De La Rosa, the County Administrative Officer, provided an overview of the issues facing Monterey County. She described the process of refining their five strategic goals and the delicate balance of allocating funds among parks, water, sewage, and infrastructure. Meanwhile, emergencies and disasters cause major setbacks, complicating efforts by necessitating the diversion of funds from other projects. For example, the Chualar wastewater plant was impacted by the flood and trucks were necessitated to transport the sewage to the Salinas Treatment Facility during the emergency repair work.

Sonia mentioned that Special District Benefit Assessments take a lot of staff time. She said the difficulty comes from the time and ability to complete Engineer's Reports and the Prop 218 process necessary to raise rates.

Sonia went on to talk about other projects and was happy to offer her services to the Special Districts should they need help and referred us to our Supervisors as a resource as well.

4. – Approval of Minutes from the April 16, 2024 meeting

MSP approving April 16, 2024 minutes.

5. – New/Old Business:

- a. Review Budget and Goals for 2024 to Include Meeting Venue, Cost and Options

President Kathleen Lee discussed with the group that Bayonet is asking us to pay a \$1,000 per meeting room charge. Lee asked if perhaps there was a District available with space for 30 people. Marry Ann Leffel suggested using

Seaside Community Center which only has a \$25 fee per use she will follow up with the City of Seaside on that issue. Vince Ferrante mentioned that the center is very beautiful and described the various venues he has seen throughout his tenure as our representative.

6. – Informational Reports:

a. Legislative Chair Report – Vince Ferrante

Vince Ferrante, CSDA Director representing the local Coastal Network, reported on The Special Districts Legislative Days in Sacramento.

b. Finance Committee Chair Report – Rick Verbanec

Rick stated that we still have money in the bank.

c. CSDA Coastal Network 5 Representative Report – Vince Ferrante/Richelle

Vince Ferrante, CSDA Director representing the local Coastal Network, reported The Annual Conference is in Indian Wells to be followed with Monterey next year. Vince reminded that scholarships are available from the Special District Leadership Foundation to attend the conference.

Mary Ann Leffel added that there is a survey circulating that helps to pick topics for the symposia at the conference, stating that it was an easy survey to help make sure you are getting the content you want to see.

d. LAFCO Representative Report – Kate McKenna, Executive Director

Kate McKenna began by clarifying a previous statement about the East Garrison Community Services District, which was organized in 2006. Currently, this is a county-run Dependent District managed by the Board of Supervisors. The long-term goal is for it to become an Independent Special District. She went on to describe the differences between Dependent and Independent Districts.

For the LAFCO report Kate reported approved studies including Soledad Recreation Center, Soledad Community Health Care District and Soledad Cemetery District, additionally a study is underway for seven Cities. Looking ahead, she will be addressing boundary issues with Marina Coast Water District and Greenfield.

e. Other Reports – NONE

7. – Members comments:

Tom Moore provided a Monterey One Water update regarding billing.

8. – Suggested topics and/or speakers for next agenda; next meeting

It was suggested to invite the Monterey County Treasurer/Tax collector to our next meeting.

date; location: Bayonet Blackhorse Golf Course Club House
Tuesday, October 15, 2024, 6:00 pm

9. – Adjournment 7:55 PM

Special Districts Association
July 16, 2024

Member Agencies:

1. Aromas County Water District
2. Aromas Tri-County Fire Protection District
3. Cachagua Fire Protection District
4. Carmel Area Wastewater District (Barbara Buikema, Robert Siegfried)
5. Carmel Highlands Fire Protection District
6. Carmel Valley Recreation and Park District
7. Castroville Community Services District
8. Cypress Fire Protection District
9. Greenfield Memorial District
10. Greenfield Public Recreation District
11. King City Cemetery District
12. Marina Coast Water District (Jan Shriner, Tom Moore, Gail Morton, Rem Scherzinger)
13. Monterey Bay Unified Air Pollution Control Dist.
14. Monterey County Regional Fire District (Dave Sargenti, Aimee Dahle)
15. Monterey County Mosquito Abatement Dist. (Ken Klemme, Don Cranford, Jim Tashiro, Kelly Guiterez, Jeff Cecilio)
16. Monterey Peninsula Airport District (Mary Ann Leffel, Carl Miller, John Gaglioti, Carol Chorbajian, Dino Pick)
17. Monterey Peninsula Regional Park District (Kathleen Lee)
18. Monterey Peninsula Water Management District (Karen Paull)
19. Monterey Regional Waste Management District (Felipe Melchor)
20. Moss Landing Harbor District (Russ Jeffries, Vince Ferrante, James Goulart)
21. North County Fire Protection District
22. North County Recreation and Park District
23. North Salinas Valley
24. Pajaro/Sunny Mesa Community Services District
25. Pebble Beach Community Services District (Rick Verbanec, Jeff Froke, Nick Becker)
26. Resource Conservation Dist. of Monterey County
27. Salinas Valley Health (Kendra Howell)
28. San Lucas County Water District
29. Soledad Cemetery District
30. Soledad Community Health Care District (Ida Lopez Chan, Graig Stephens)
31. South Monterey County Fire Protection District
32. Spreckels Community Services District (Mike McTighe, Kerry Varney)
33. Spreckels Memorial District (Paul Ingram)

Guest Attendees:

1. Local Agency Formation Commission (Kate McKenna)
2. Assembly Rivas's Office (Dominic Dursa)
3. Senator Caballero's Office (Marisa Hernandez)
4. The KYA Group (Lori Aubin)

Guest Speaker:

- Monterey County CAO (Sonia De La Rosa)

Special Districts Association of Monterey County – October 15, 2024

Information for Agenda Item 5-b – Updating Bank Signatories:

As the SDAMC meets quarterly and writes approximately 5 checks per year (4 – dinners, and 1 – Web Domain) we do not update the signature card often as it is not feasible. Now that the banking and treasury duties are being handed over to the Monterey County Mosquito Abatement District, now is the appropriate time to update the signature card and mailing address for the checking account. As of September 2017, the current signatories on the Pinnacle Bank Special Districts Association of Monterey County Checking Account are:

Russ Jeffries
Warren ‘Pete’ Poitras
Rick Verbanec
Paula Riso

Past practice was to have the President, Vice President, Secretary, and either Immediate Past President or Admin Assistant as the fourth signatory. The members can discuss and decide how best to fill the signature card. Two signatures are required on each check written.

Information for Agenda Item 5-c – Venue/Menu Budget for Meetings:

Bayonet Blackhorse

In July 2024, Bayonet Blackhorse Catering informed us that they would begin charging a deposit and site fee. The fee would be \$1000, but there is a chance it could be negotiated down to a lower amount, around \$300. They are also offering a complimentary room rental if you refer someone and they book a new event.

The cost for dinner at Bayonet Blackhorse of approximately \$1,100 is typically barely covered by the \$40 collected at the door.

- The entrée is \$29 and then tax and gratuity are added.
- The speaker eats free and is covered by the SDAMC.

We average 30-35 attendees at each meeting. If we have to pay an extra \$300 per meeting, the cost for dinner would need to be raised to \$50 per person so the additional \$10 can cover the cost of the room rental.

Spreckels Veterans Memorial Building

Paul Ingram, Spreckels Memorial District, offered the Spreckels Veterans Memorial Building for a meeting site. He took it to their Board and received authorization to charge \$225 for rental of the hall. This will cover the charge for their employee to set up and put away tables and chairs. Normal fees are non-resident - \$900, or \$450 for resident and veterans. Food will have to be catered or ordered in, and the costs could vary.

Catering - There are several catering companies that could provide dinner which will run between \$30-\$35 per person. I do not know if it includes tax and gratuity. This cost would be approximately \$1,050 (30 x \$35), plus the room fee of \$225. To collect \$1300, we would need to raise the price of dinner to \$45.

Sandwiches – 40 sandwiches from Deli Delicious (variety box) is \$250. Chips, drinks and desserts would be another \$150-\$200. All in, \$500 for a sandwich dinner, and when you add in the room rental, it would be approximately \$725. This could result in lower dinner fees for everyone should the membership choose, \$25 per person would be more than enough to cover.

Conclusion – the options are:

- choose to meet at a different time of the day, no food provided,
- move to Zoom meetings,
- stay with Bayonet Blackhorse and raise the meal fee to \$50,
- meet at Spreckels Memorial and have it catered, raising the fee to \$45 or \$50,
- meet at Spreckels Memorial and have sandwiches, keeping the fee the same at \$40 or lowering it to \$25, or
- look into other venues.

